

## OBSERVATION FORM FULL-TIME AND PART-TIME FACULTY

Faculty Member: \_\_\_\_\_ Date of Observation: March 22, 2019

Course: ANTH 1L: Physical Anthropology Lab Activity Observed: (lecture, lab, etc.) lab

Observer: \_\_\_\_\_ Class Location or URL: SS 205

Overall description of face to face or online class or work environment being visited: i.e., course objectives, student composition, modules visited (for online courses) and other pertinent information:

*I observed \_\_\_\_\_ lab on Friday, March 22. Throughout the entire session, all students were attentive, taking notes, and participating fully in their lab activities. The class was nicely paced. She opened class by giving the students time to learn and ask questions about the theoretical context for their lab through an interactive, contextualizing lecture before they delved into their lab exercise. By the time the students found their group members and lab stations, they were ready to go.*

*\_\_\_\_\_ made the objectives for this session very clear: to learn, compare, and critically think about the skeletal structure of the nonhuman primates in order to better understand primate behavior. On her syllabus, \_\_\_\_\_ includes the following student learning outcomes: 1) Apply the scientific method and lab techniques to the comparison of living human, fossil human, and nonhuman primate specimens; 2) Demonstrate knowledge of and ability to apply the scientific method and analysis of primate skeletal material; and 4) Identify primate bone names, anatomical elements, and locomotor behavior. During this single lab class, students were able to achieve all of these outcomes.*

*After the lecture/discussion, \_\_\_\_\_ divided the group into four different lab stations. Each station was meticulously organized. \_\_\_\_\_ distributed colorful lab handouts with precise directions corresponding to the appropriate stations. Throughout the lab, \_\_\_\_\_ circulated from station to station to explain the exercise at hand, answer any questions, and provide guidance as needed. It was evident that \_\_\_\_\_ students felt comfortable with her as well as each other. This lab was an exemplary collaborative learning experience—full of curiosity, genuine discovery, and joy.*

*\_\_\_\_\_ teaching style is compassionate, confident, and comfortable. Her interactive style is engaging. \_\_\_\_\_ passion for anthropology is infectious, which makes her an effective and accessible instructor.*

**Directions:** All statements and questions should be rated. Outstanding and unusually effective instruction should receive the highest rating. Complete the appropriate section(s) as applicable.

**Key:** Highest = 5  
 Lowest = 1  
 Not Applicable = NA

**SECTION 1: ALL COURSES**

	<u>Highest</u>	<u>Lowest</u>
1. Were the objectives of the class made clear?	5 <input checked="" type="checkbox"/> 4 <input type="checkbox"/> 3 <input type="checkbox"/> 2 <input type="checkbox"/> 1 <input type="checkbox"/> NA <input type="checkbox"/>	

2. Were important concepts and ideas presented clearly? 5 4 3 2 1 NA
3. Did the class activities demonstrate preparation and organization? 5 4 3 2 1 NA
4. Was the class time used effectively? 5 4 3 2 1 NA
5. Were students encouraged to use critical thinking and analysis? 5 4 3 2 1 NA
6. Were clear and consistent methods and procedures evident? 5 4 3 2 1 NA
7. Did the instructor involve students when relevant? 5 4 3 2 1 NA
8. Did the instructor recognize the need to communicate with students of varying abilities? **Highest** 5 4 3 2 1 **Lowest** NA
9. Did the instructor relate to the students as individuals? 5 4 3 2 1 NA
10. Were the students responsive and engaged? 5 4 3 2 1 NA
11. Did the instructor anticipate difficulties and prepare students beforehand? 5 4 3 2 1 NA
12. Does the instructor emphasize ways of solving problems rather than offering solutions? 5 4 3 2 1 NA
13. Did the instructor use multimedia? 5 4 3 2 1 NA
14. Is the syllabus up to date and does it guide instruction? 5 4 3 2 1 NA

**Comments:**

***Please see above. pedagogical technique of explaining how the lab fits within the entire course, offering a contextualizing lecture, and then setting the students up at their stations was very***

*effective. By the time the students received their group assignments, they were ready to go. An expert lab instructor, : ability to challenge and connect with her students is refreshing.*

**SECTION 2: ONLINE COURSES**

- 1. Are content pages easy to read and do they effectively direct the student throughout the course? 5 4 3 2 1 NA
  
- 2. Does the instructor send regular communication to students? (e.g. e-mails or announcements at least weekly, feedback to students regarding student questions, grading, etc) 5 4 3 2 1 NA

**SECTION 3: PROFESSIONAL WORK ENVIRONMENT**

- 1. Were the objectives of the work made clear? 5 4 3 2 1 NA
  
- 2. Were important concepts and ideas presented clearly? 5 4 3 2 1 NA
  
- 3. Did the work activities demonstrate preparation and organization? 5 4 3 2 1 NA
  
- 4. Was the time used effectively? 5 4 3 2 1 NA
  
- 5. Was critical thinking and analysis encouraged? 5 4 3 2 1 NA
  
- 6. Were clear and consistent methods and procedures evident? 5 4 3 2 1 NA
  
- 7. Did the faculty member involve students or colleagues as relevant? 5 4 3 2 1 NA
  
- 8. Did the faculty member recognize the need to communicate with persons of varying abilities? 5 4 3 2 1 NA
  
- 9. Did the faculty member relate to people as individuals? 5 4 3 2 1 NA
  
- 10. Were the students and/or contacts responsive and engaged? 5 4 3 2 1 NA

Highest

Lowest

11. Did the faculty member anticipate difficulties and prepare beforehand? 5 4 3 2 1 NA

12. Does the faculty member emphasize ways of solving problems rather than offering solutions? 5 4 3 2 1 NA

13. Did the faculty member use appropriate technology? 5 4 3 2 1 NA  
*designed an inviting, engaging, and productive lab with the Bone Clones collection and other lab materials. Please see the photos attached.*

Comments:

*is an outstanding instructor who loves being in the classroom with her students. Her passion for anthropology translates into transformative learning experiences for students. Gavilan College is lucky that has been available to develop, design, and teach Gavilan's anthropology lab curriculum at the Gilroy and Hollister locations. The student success data clearly shows that students who take the lab and lecture courses concurrently are more successful in both courses. Thank you, !*

This evaluation has been reviewed with Rachel Mitchell on March 29, 2019.

	3/29/19
Signature of Evaluatee	Date
	3/29/19
Signature of Evaluator	Date